



Heating & Air Conditioning Inc.

APPLICATION FOR EMPLOYMENT

(An Equal Opportunity Employer)

Date _____

Name [Last Name First] _____ Soc. Sec. No. _____

Address _____ Telephone _____

What kind of work are you applying for? _____

What special qualifications do you have? _____

What office machines can you operate? _____

Are you 18 years or older? Yes No

SPECIAL PURPOSE QUESTIONS

Drivers License # _____ Date of Birth _____

Smoke? Yes No

Any citations in the last three (3) years of traffic violations? Yes No

If yes, please explain. _____

Have you had any work related injuries? Yes No

If yes, please explain. _____

Have you been convicted of a felony? Yes No

If yes, please explain. _____

MILITARY SERVICE RECORD

Armed Forces Service: Yes No From _____ To _____

Branch of Service _____ Duties _____

Rank or rating at the time of enlistment _____ Rating at time of discharge _____

Do you have any physical limitations that prohibit you from performing any work for which you are being considered? Yes No Please describe: _____

BACKGROUND CHECK

By submitting this application, you are authorizing Ferrara's Heating & Air Conditioning to perform a criminal background check on your behalf. This is an important part of our applicant selection process.

LIST EXPERIENCE AND BUSINESS REFERENCES ON OTHER SIDE

EXPERIENCE

NAME AND ADDRESS OF COMPANY	DATE		LIST YOUR DUTIES	STARTING SALARY	FINAL SALARY	REASON FOR LEAVING
	FROM	TO				

BUSINESS REFERENCES

NAME	ADDRESS	OCCUPATION

EDUCATION

SCHOOL	YEARS ATTENDED	NAME OF SCHOOL	CITY	COURSE	GRADUATE?
GRAMMAR					
HIGH					
COLLEGE					
OTHER					

*The Age Discrimination in Employment Act of 1967 prohibits discrimination on the basis of age with respect to individuals who are at least 40 but less than 70 years of age.